

1e. PIE Consultation planning form				Date of evaluation	
<b>Initial Planning for data collection activities &amp; recording groups run: Focus Group Discussions with Strategic Partners (3a)</b>					
<b>Organisations who form part of the CBR network in the Community : Strategic Partners - Aim for at least 4 groups</b>					
Name of group/organisation	Name of main contact and contact details	Main CBR Component	Type of activities	Suggested venue for discussion	Possible dates/ time
<b>Additional Community Stakeholders (nb if you are doing a very in-depth evaluation and have time to talk to these extra people (usually not)</b>					
Name of group/organisation	Name of main contact and contact details	Main CBR Component	Type of activities	Suggested venue for discussion	Possible dates/time
<b>Focus Groups with PWDs (Topic guide 4b/4c) ( DPOs, SHGs, groups of PWDS/parents/carers/youth /children/elders /specific impairment groups etc) (either preformed groups or brought together for FGD (4b) Aim for at least 4 groups including at least one with children or youth and a range of ages/gender/impairments</b>					
Name of group	Name of main contact and contact details	Main CBR Component	Type of activities	Suggested venue for discussion	Possible dates/time

**1e. Planning for and recording recruitment for individual interviews with PWDs & parents/carers - Aim for up to 20 individual interviews**

Identify which types of people to carry out individual interviews with: Aim for a range of impairments, ages, gender & type of Impairment: Physical PH, Visual V, Hearing H, Learning/cog LD, Epilepsy E, Mental Health MH, Other imp OI  
 Also consider these categories – try to get a range of people  
**Education:** In primary/completed primary (PS) Not in school/didn't complete primary (NPS), In secondary/completed sec (SS), In college/univ or completed coll/univ (HE)  
**Work:** Employed(WE) Unemployed(UE) Self-employed(SE)  
**Location:** Remote location(RL) Central Location(CL)

	Name	Male (M) or Female (F)	Type of impairment	Contact name and contact details	Category: Educ/Work/Location	Possible venue For indiv intervw	Possible dates/ time
<b>Parent/carer (Imp of child)</b>							
1							
2							
3							
4							
5							
6							
<b>Disabled Elder (60+)</b>							
7							
8							
9							
10							
<b>Disabled Adult (26-60)</b>							
11							
12							
13							
14							
15							
16							
17							
<b>Disabled Youth (16-25)</b>							
18							
19							
20							

**1e** **Matrix identifying a cross section of categories for individual interviews:** You should aim for 20 individual interviews with a cross-section of people from different age groups, aim for both genders, range of educational levels, impairments etc and if possible from both central/remote and different faith or language groups as relevant to the context

Plot the same 20 + people that you have identified on page 2 above – but here you can see more easily if you have got a good spread of people from different categories

Name	Type of impairment	Parent of CWD	Age Yth 16-25 Ad 26-60 Elder 61+	Adult empl	Adult Unemp	Adult Self-emp	Male	Female	In education now or has received education (min 5 yrs)		Faith/ /language/ethnicity (fill in columns as relevant) Christn/Muslim/Hindu/Other)			Type of setting (Urban/central or remote)		
									Yes	No				Urban/Central	Remote	
1	Mental health															
2	Visual Imp															
3	Hearing/comm															
4	Physical Imp															
5	Social/emot/beh															
6	Learning/cog															
7	Complex/ Profound/multi															
8	Other imp															
9	Mental Health															
10	Visual Imp															
11	Hearing/comm															
12	Physical Imp															
13	Social/emot/beh															
14	Learning/cog															
15	Complex/ Profound/multi															
16	Other imp															
17	Mental Health															
18	Visual Imp															
19	Hearing/comm															
20	Physical Imp															
21	Social/emot/beh															
22	Learning/cog															
23	Complex/Profound/ multi															
24	Other impairment															

Comments: Note any particular difficulties with recruiting people with certain characteristics.

TOTAL nos																
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